



## **REPORT of DIRECTOR OF RESOURCES**

---

**to  
FINANCE AND CORPORATE SERVICES COMMITTEE  
26 APRIL 2017**

### **SUPPLEMENTARY ESTIMATES AND VIREMENTS: 8 FEBRUARY to 21 MARCH 2017**

#### **1. PURPOSE OF THE REPORT**

- 1.1 To report virements and supplementary estimates agreed under delegated powers to this Committee.
- 1.2 To inform Members of procurement exemptions that have been granted in the period.

#### **2. RECOMMENDATION**

That the two Supplementary estimates granted during the period, as detailed in paragraph 3.3 below, are noted.

#### **3. SUMMARY OF KEY ISSUES**

##### **3.1 Rules and Regulations**

- 3.1.1 The approval and reporting arrangements in relation to virements and supplementary estimates are set out in the Financial Regulations and Financial Procedures. These are as follows:

##### Virements (movements) within the same budget head:

- Agreed by the relevant Director and the Director of Resources.

##### Virements between different budget heads:

- Up to £20,000 – Director and Director of Resources and reported in monthly Members Bulletin;
- Over £20,000 up to £50,000 – Director, Director of Resources, in Consultation with relevant Standing Committee Chairman and reported to the next Finance and Corporate Services Committee;
- Over £50,000 - the Finance and Corporate Services Committee.

#### Supplementary estimates:

- Up to £20,000 – Director, Director of Resources and Chief Executive in consultation with the Chairman of the Finance and Corporate Services Committee and the Leader of the Council and reported to the next meeting of the Finance and Corporate Services Committee;
- Over £20,000 – the Finance and Corporate Services Committee.

3.1.2 The Contract Procedure Rules provide information in relation to procurement exemptions. The exemption enables the council to waive any requirements within the contract procedure rules for specific projects.

3.1.3 Procurement exemptions should be signed by the Officer and countersigned by the Director of Resources and where appropriate the Chairman of the Finance and Corporate Services Committee.

### **3.2 Virements**

3.2.1 There were no virement requests to report.

### **3.3 Supplementary Estimates**

3.3.1 Two Revenue supplementary estimates relating to this period were received and granted:

- A supplementary revenue estimate was requested for £12,000 for a contribution towards a Judicial Review against a planning inspectorate appeal decision.
- A supplementary revenue estimate was requested for £20,000 for maternity cover arrangements for the post of Solicitor.

### **3.4 Procurement Exemptions**

3.4.1 There were no procurement exemption to report

## **4. CONCLUSION**

4.1 The two supplementary revenue estimates detailed above were necessary to modify the approved budget to fit circumstances that have arisen since the budget was set.

## **5. IMPACT ON CORPORATE GOALS**

5.1 The adherence to the Financial Regulations and Financial Procedures contributes towards the corporate goal of ‘Delivering good quality, cost effective and valuable services’.

## 6. IMPLICATIONS

- (i) **Impact on Customers** – None identified.
- (ii) **Impact on Equalities** – None identified.
- (iii) **Impact on Risk** – None identified.
- (iv) **Impact on Resources (financial)** – These are discussed above.
- (v) **Impact on Resources (human)** – None identified.
- (vi) **Impact on the Environment** – None identified.

Background Papers: None.

Enquiries to: Emma Foy, Director of Resources, (Tel: 01621 875762).